

To

The Commissioner

..... (RO/SRO)

**Sub: Application to obtain certificate about deposits in provident fund account/accounts/ for withdrawals under para 68-BD of EPF Scheme, 1952.**

Sir,

I/We, the employee/employees of M/s .....are members of society registered for housing purpose with Regd. No..... and the said society is desirous of purchasing dwelling houses/flats or for construction of dwelling houses including acquisition of a suitable sites for the purpose from the Central Government/State Government/ any housing agency under any housing scheme or from any builder/promoter. I/We do hereby request to issue certificate about my provident fund deposits during the last three months along with balance to undersigned/society/ builder/housing society/bank/lenders namely.....

2. I/We, am/are aware about provisions of paragraph 68-BD of EPF Scheme, 1952 according to which member or/and society shall be fully responsible/liable for the agreement with the housing agency/builder/promoter and commissioner shall not undertake any responsibility/liability in this regard.

Signature/Signatures of members with names & PF account numbers

Sl. No.	Name/Names	PF A/c No.	Signature
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**EMPLOYEES' PROVIDENT FUND SCHEME, 1952**  
**(Paragraph 68 BD)**

**AUTHORISATION FOR REPAYMENT OF HOUSING LOAN OUT OF THE PROVIDENT FUND ACCOUNT**

To

The Commissioner,  
Employees' Provident Fund,  
.....

**1.** I.....S/o/W/of.....an employee of M/s.  
.....having Provident Fund Account No. .... hereby  
authorize the Commissioner to:

(i) make monthly withdrawal of Rs. .... (Rupees.....  
.....only) from.....month of year.....  
to.....month of year ..... from my above Provident Fund Account and remit the  
same to my Loan Account No. ....by electronic transfer  
to.....Bank/Housing  
Agency/ Other primary lending agency for housing as per following details  
  
Current/Saving Account of the lender.....  
Name and address of the Bank of the lender.....  
.....IFS Code.....

(ii) make payment of late fees/interest out of my above provident fund account and remit the same  
to the aforesaid lenders.

**2.** I hereby accept and undertake that:

(i) the authorisation at para (1) above shall hereafter remain operative till such time as I continue to  
be a member of the fund and have enough accumulation to my credit and this authority shall  
not be revoked by me as long as I remain indebted to the above said lender.

(ii) I am aware of the balance in my provident fund account, future contributions to be made and  
the interest to be credited and I take the responsibility to repay the aforesaid loan. If balance in  
provident fund account is less than the said monthly installment in any month/year I will pay the  
installment, late fee and/or interest from my own resources.

(iii) Amount standing to the credit of aforesaid provident fund account together with Provident  
Fund Account No. ....of my spouse (if any) is not less than Rs. 20,000/- (Rupees  
twenty thousand).

Signature:.....

Name.....

Address.....

.....

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Certified that above authorization and undertaking has been signed before me by aforesaid  
Provident Fund member.

Signature of the Manager of the branch of lender which sanctioned the loan